

Indiantown Rodeo Committee

Vendor Agreement

2019

ARRIVE NO LATER THAN 4PM ON FRIDAY.

**AND BY 4PM ON SATURDAY, ALL VEHICLES MUST BE PARKED IN THE VENDOR PARKING AREA AND ALL BOOTHS
MUST BE SET UP AND FULLY OPERATIONAL**

TEAR DOWN

TEAR DOWN BEGINS AFTER 10:00pm, OR WHEN THE Rodeo is finished on Saturday Night. No vehicles will be permitted in the Vendor area until after all patrons have cleared the event.

IMPORTANT

During the Rodeo hours Friday and Saturday Sponsors/Vendors/Exhibitors are not permitted to leave the show. During these times, there will be no access to moving vehicles. Booths must be manned from 5:00-close. **Please bag your trash and leave it in front of your booth space.**

Included for your review are the Vendor/Exhibitor Rules that you agreed to when you registered for a booth space. Please re-read the Vendor/Exhibitor Rules.

See you at the Rodeo!

Indiantown Chamber of Commerce

772-597-2184 Office

Itowncc2@itspeed.net

(Signature)

(Date)

Dear Rodeo Sponsor/Vendor/Exhibitor,

Thank you for participating in the 2019 Indiantown Rodeo, we greatly appreciate your patronage. The following guidelines are to assist you in receiving the maximum benefit from the Rodeo as well as making check-in and set-up run smoothly.

TICKETS

Enclosed you will find four access passes for entry to the gate for you and your booth employees. Should you require additional access, you may purchase tickets. Each ticket is valid for one person for one day. ADDITIONAL TICKETS MAY BE PURCHASED IN ADVANCE FOR \$18.00 EACH BY CALLING THE INDIANTOWN CHAMBER OF COMMERCE AT 772-597-2184. TICKETS PURCHASED THE DAY OF THE RODEO WILL BE \$25.00 EACH. Tickets are not required for set-up on Thursday & Friday during designated set-up times.

PARKING

Enclosed you will find TWO (2) VENDOR PARKING PERMITS. The parking permit allows you to park in the Vendor Parking Area only.

You will see the Vendor Check-In Tent on your right. Please stop and check in. You will receive your space assignment as well as an area map. Personnel will be on hand to assist you in locating your booth space.

You may drive your vehicle to your booth Space to unload only. Please unload at your booth space and move your vehicle to the Vendor Parking Area as soon as possible. You will NOT be able to drive your Vehicle to your booth space on Saturday. This is only allowed during designated set-up times on Friday.

***NO VEHICLES ARE TO BE PARKED NEXT TO OR BEHIND SPONSOR/VENDOR/EXHIBITOR BOOTHS, VEHICLES PARKED BESIDE/BEHIND BOOTHS WILL BE TOWED AT THE OWNERS EXPENSE.**

Set-up

Set-up times for your booth space are:

Friday, October 18, 2019 @ 11:00AM-4:00PM

----- (initials)

Tent Weights. IF BRINGING YOUR OWN TENT, 75LBS. WEIGHTS ARE **REQUIRED** FOR EACH TENT LEG.

NO ELECTRICITY IS AVAILABLE. If your display must have electricity you must provide own generator and gasoline. IT WILL NOT BE PROVIDED

----- (initials)

*please bring a copy of your Sponsor/Vendor/Exhibitor Application

(Signature)

(Date)

Vendor/Exhibitor Rules outlined in the Application Form

1. All Sponsors/Vendors/Exhibitors must check in at the "Vendor Registration Tent" upon entering the rodeo grounds. Set-Up: Friday, October 18, 2019 from 11AM - 4PM. NO VEHICLES WILL BE ALLOWED IN THE VENDOR AREA AFTER 4PM ON FRIDAY, OCTOBER 18, 2019.
2. Sponsors/Vendors/Exhibitors shall collect and remit all sales tax, if required by Florida law. Purchasers shall be provided a receipt for all purchase transactions.
3. Sponsors/Vendors/Exhibitors shall confine its exhibit to its own booth. Any questions concerning allowable areas for distribution shall be determined at the discretion of the Indiantown Chamber of Commerce. Please direct questions of this nature to the Vendor Coordinator.
4. No part of a Sponsors/Vendors/Exhibitors display may interfere in any way with other booths, displays, vendors, etc. or reach beyond the limits of the rented booth space. No vehicles are to be parked next to or behind Sponsors/Vendors/Exhibitors booth. Vehicles parked beside/behind booths will be towed at the owner's expense.
5. Sponsors/Vendors/Exhibitors booth shall be manned at all times during the rodeo show hours both Friday and Saturday.
6. Sponsors/Vendors/Exhibitors shall keep booth neat, attractive, and free of debris at all times.
7. Sponsors/Vendors/Exhibitors booths should not be left unattended. The Indiantown Chamber of Commerce will not be held liable for any loss/damage to equipment or property.
8. Each registered Sponsors/Vendors/Exhibitors will be provided with (4) access passes to allow employees/booth personnel admission to the gate. Should additional access be required, you may purchase tickets. Each ticket is valid for one person for one day. Vendor/Vendor/Exhibitor entry tickets are for the sole use of allowing VENDORS and their employee's entry to the show. The tickets are not for resale. If you have more than (4) people working in your booth over the (2) day show, you must purchase additional tickets. Tickets are \$18.00 each and must be purchased in advance through the Vendor Coordinator. IF YOU DO NOT PURCHASE YOUR ADDITIONAL TICKETS THROUGH THE VENDOR COORDINATOR IN ADVANCE, YOU WILL BE RESPONSIBLE FOR PURCHASING TICKETS AT THE GATE FOR \$25.00 EACH. Every person must have a ticket to be admitted into the Rodeo. Each registered Vendor will also receive (2) Vendor parking passes. Each parking pass will allow you to park one vehicle in the Vendor parking area. Each parking pass is valid for Friday and Saturday. Due to limited Vendor parking, additional booth personnel must park in General Parking. Tickets and parking passes are not required for set-up on Friday during designated set-up times.
9. Use of a generator at your booth must have rodeo management approval no later than two weeks prior to the Rodeo. Sponsors/Vendors/Exhibitors must place trash in front of your tent at close on Friday & Saturday.

(Signature)

(Date)